

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Joint Meeting
December 17, 2024*

A Joint Meeting of the Board of Trustees and the Foundation Executive Committee of Hagerstown Community College was held on Tuesday, December 17, 2024, in the Career Programs Building, Rooms 211 & 213, beginning at 12:00 noon. In attendance:

Board Members

Carolyn Brooks
James Klauber, Secretary / President
Paula Lampton, Chair
Thomas Newcomer, Vice Chair
L. William Proctor, Jr.
Gregory Snook
John Williamson

HCC Affiliates

Rebecca Shives – Recording Secretary

HCC Foundation Board Executive Committee

David Abeles – Board Member
Brenda Hassinger – Scholarship Committee Chair
Laura Herrera – Immediate Past President
Jim Pierne - President
Dustin Watson – Vice-President
Ashley Whaley - Senior Director, College Advancement
Michelle Worden - Secretary

Call To Order

Chair Lampton presided and convened the joint meeting at 12:03 pm.

Foundation Report

Annual Recap by Foundation Committee Chairs

Board Development

Ms. Worden discussed updates including new members to the board and the success of the board retreat that was held in August. The topics discussed at the retreat included board expectations, fundamentals, and fundraising.

Executive

Mr. Pierne stated the executive committee continues to meet on a monthly basis.

Finance and Investment

Mr. Abeles discussed updates for the finance and investment including the endowment.

Resource Development

Mr. Watson discussed updates for resource development including the college is at 27% of the goal as of mid-November. Employee giving is at 117%. There have been 6 endowed scholarships. Executive Director Whaley added there have been \$127,000 worth of gifts added since this report was printed.

Scholarship

Ms. Hassinger said there have been \$2,469,953 awarded for 3,211 awards to 1,453 unique recipients since 2018. There are three types of awards: standard (making up 75% of awards), expanded (making up 4% of awards), and athletic (making up 20% of awards). Will be creating a scholarship to help students with additional funds relating to programs such as nursing, radiography, dental hygiene, etc.

Update and Planning of the 25th Anniversary Tribute

Executive Director Whaley stated Dr. Klauber will be the host and HCC Athletes are to be honored at this year's tribute. The tribute will be hold on Friday, April 4th and invitations will be sent out in January. Since athletes will be honored, committee is looking into having a tailgating experience.

Adjournment

There being no further business or discussion, the joint meeting was adjourned at 1:13 pm. The regularly scheduled business meeting followed immediately in the same location.

Respectfully submitted,



James S. Klauber, PhD
President/Secretary